



## Civil Service Commission

Republic of Maldives

Reference Number: 188-HRS-IUL/2023/41

Date: 18<sup>th</sup> March 2023

# Terms of Reference

## Position

Director, Information Technology

## Duration

Full Time.

## Background

The Civil Service Commission of Maldives is looking to hire a staff for its Information Technology Section. The staff will be the head of the Information Technology Section. The Information Technology Section is responsible for all the technology infrastructure of the Civil Service Commission.

## Reporting Relationships

He / She will report directly to the Director General of Information and Communication Technology, or a person assigned by the Director General of Information and Communication Technology.

## Qualification

- Master's Degree in Information Technology or Computer Science or Computer Programming or Web and Application Development or Software Engineering or a Master degree in any other Information Systems Management field. And at least 2 years of experience in the relevant field.
- Or a Bachelor's Degree in Information Technology or Computer Science or Computer Programming or Web and Application Development or Software Engineering or a



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Bachelor's degree in any other Information Systems Management field. And at least 4 years of experience in the relevant field.

- Or 2 years experience and 85% or above from PA in a CSC5 grade 2 post.

### Scope of Exam

- Cloudflare Administration
- GCP Administration
- Firewall Administration
- Microsoft Server Administration
- SQL Server Administration
- M365 Administration
- Organizational Leadership
- Information Systems and Technology Management
- IT Policy
- Public Finance Regulation

### Selection Criteria

Criteria	Points
Minimum Qualification and Experience Required	30%
Additional Qualification	5%
Additional Experience	5%
Practical Exam	15%
Interview (with presentation)	45%



## Contents of Job Application

The job application should comprise the following documents and late submission of any of the documents will not be accepted:

- Application form,
- Copy of identification card,
- Copies of accredited academic certificates and transcripts,
- CV,
- Portfolio of work completed,
- Copies of reference letters by previous employers (Please refer advertisement),

## Further information

For more information please contact (+960) 7598991 and (+960) 3307 357 or email to [hr@csc.gov.mv](mailto:hr@csc.gov.mv)

**In the context, Civil Service Commission invites interested candidates to send application, along with relevant documents to:**

Civil Service Commission, Majeedhee Magu, Male', 20040, Republic of Maldives.

Or email to [hr@csc.gov.mv](mailto:hr@csc.gov.mv)

## Deadline

- 26<sup>th</sup> March 2023 (Sunday) before 23:59 Hrs

